

Announcement of Reopening and How to Respond to COVID-19

Thank you for choosing our conference facilities.

We would like to express our deepest sympathy to all the people affected with COVID-19.

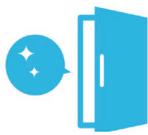
We have taken enhanced health and safety measures -for you ,our customers and employees due to the COVID-19 pandemic as follows.

We greatly appreciate your understanding and cooperation.

Our respond to the COVID-19 Pandemic

3 ways of efficient measures

1 To promote proper sanitation and cleaning



Doorknobs disinfection



Enhanced cleanings



Let some fresh air in

- Disinfectants are used for our equipment and furnishings.
- We provide hand sanitizers.
- We let some fresh air in regularly. (Open doors etc)

2 To manage employees health and safety



Wearing masks



Washing hands , using a sanitizer



Monitoring temperature before work

- All of our staff are wearing masks as a precautionary measure.
- All of our staff need to take their temperature , wash their hands and use a hand sanitizer often.

3 To support of our customers to keep safe

- We recommend wearing masks when you come to our facilities.
→Please let us know if you do not have enough masks. We will provide it.
- We recommend using a hand sanitizer before entering our facilities.
→We put it in front of a hall / room.
- We recommend keeping social distancing for each others.
→Please let us know if you want stanchion poles with belts to separate for a line or tapes.



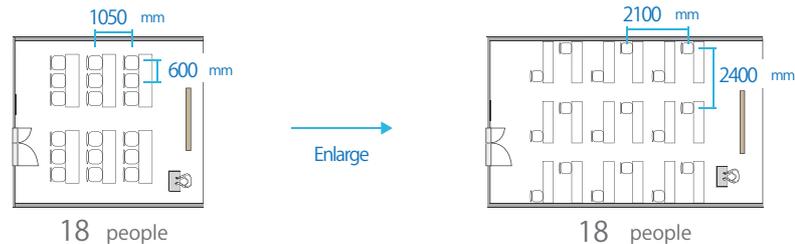
Information of reference examples to help prevent the spread of COVID-19



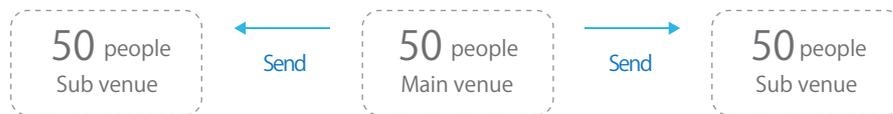
Decentralizable Seat Layouts

To be limited the number of seats, more space between customers

- It will be available to arrange a layout that has "2m seat intervals" if you change a room bigger.
→ We will arrange a "layout" that meets your requirement numbers.



- It will be available to be held other rooms concurrently so that it can be limited the number of people.
→ Main venue and sub venue can be connected with projector screens and microphone sound concurrently.
※Required equipment depend on the room equipment. Please contact us.



Arrangement of using web meeting(online) + a venue(in person)

You are able to host an online meeting with a "stable connection" and "reliable equipment"

- Our facilities have 3 elements to be relieved for hosting your business online meeting
"Stable connection" "High reliable equipment" "Reliable and supportive staff"



How would you handle in this case? What would you manage?

We are adapting our work to respond to new challenges to prevent the COVID-19 pandemic while ensuring that our customers are able to use our facilities safe. We would be delighted to respond customer requests. Please do not hesitate to ask us any concerns and questions. We will keep you updated once we have any preventive measure information.

- Lending contactless thermometers, infrared thermometers
- Our facilities and furnishings are coated with anti-viral agent
- Online venue preview etc...

※Some of plans are under consideration, please let us know if you want to know the details.